



Board of Commissioners Meeting  
December 3, 2025 – 9:30 a.m.

➔ Pursuant to N.J.S.A. 10:4-6, et. Seq., public meetings may be held in person or by means of communication equipment, N.J.S.A. 10:4-8(b), to include streaming services and other online meeting platforms. All meetings, including those held with communications equipment, must be noticed in a manner consistent with the requirements of the Act, unless the meeting is for emergent circumstances and held in a manner consistent with the requirements set forth at N.J.S.A. 10:4-9(b).

The options for accessing meeting:

1. Log onto YouTube or Facebook to stream the meeting. Search: BOROUGH OF WILDWOOD CREST BOARD OF COMMISSIONERS MEETING- this is not monitored for commentary.

➔ If you would like to make a public comment, please dial the number below.

2. Dial in directly to listen and provide commentary:

Dial: 888-363-4734  
Enter ACCESS CODE: 9699020#

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Questions can be sent to  
[Clerk@wildwoodcrest.org](mailto:Clerk@wildwoodcrest.org)

Or  
609.729.8040

**BOROUGH OF WILDWOOD CREST  
COMMISSION MEETING AGENDA**  
**(This is a proposed agenda and is subject to change without notice)**  
  
**December 3, 2025 / 9:30 A.M.**

- 1. **PLEDGE OF ALLEGIANCE TO THE FLAG**
  
- 2. **OPEN MEETING WITH ROLL CALL: SCHIFF FRANCO CABRERA**
  
- 3. **THE MAYOR READS THE STATEMENT:** Mr. Cabrera read the following statement: In compliance with the Open Public Meeting Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place and date of holding said meeting by posting notice on the bulletin board in the Borough Hall and by e-mailing and same to the Herald of Cape May County and The Press of Atlantic City on October 15, 2024.
  
- 4. **THE MAYOR ANNOUNCES THE ONE-WAY IN AND ONE-WAY OUT METHOD OF INGRESS AND EGRESS IN CASE OF EMERGENCY**
  
- 5. **ORDINANCES: (Adopt) Ord. 1470 – Ch. 35 Fire Smoke Detectors and Carbon Monoxide Compliance; fees and permits**  
**(Adopt) Ord. 1471 – Ch. 32A Fees – Beach Boxes**  
  
**(Adopt) Ord. 1472 – Ch.56 – Recreation Fees**
  
- 6. **RESOLUTIONS:**
  - 1 Accepting the Drive Sober or Get Pulled Over Grant from the NJ Division of Highway Traffic safety from December 5, 2025 to January 1, 2026 in the amount of \$2,100 and Authorizing the Chief Financial Officer to pay the Flat Rate per hour to Law Enforcement  
M: S: Vote: Schiff Franco Cabrera
  - 2 Authorizing Refund of Property Taxes or Utilities Overpayment made payable to Cindy Villalpando  
M: S: Vote: Schiff Franco Cabrera
  - 3 Authorizing Refund of Property Taxes or Utilities Overpayment made payable to Cotality  
M: S: Vote: Schiff Franco Cabrera
  - 4 Authorizing Acceptance of Donation in the amount of \$4,865.00 for Public Access Contribution for NJDEP Project on Sunset Lake Waterway  
M: S: Vote: Schiff Franco Cabrera
  - 5 Authorizing Cancellation and Refund of Taxes for Totally Disabled Veteran  
M: S: Vote: Schiff Franco Cabrera
  - 6 Authorizing a Shared Services Agreement between the County of Cape May and the Borough of Wildwood Crest in Connection with the “Heather Road Fishing Pier” Project  
M: S: Vote: Schiff Franco Cabrera
  - 7 Authorizing a Contract Award for a Community Development Consultant  
M: S: Vote: Schiff Franco Cabrera
  - 8 Identifying Small Cities Fair Housing Officer  
M: S: Vote: Schiff Franco Cabrera
  - 9 Approving Public Facilities Grant Management Plan  
M: S: Vote: Schiff Franco Cabrera
  - 10 Authorizing Grant Application Submission  
M: S: Vote: Schiff Franco Cabrera
  - 11 Adopting a State Model Citizen Participation Plan for DCA Small Cities Program  
M: S: Vote: Schiff Franco Cabrera
  - 12 Opposing the Inclusion of New Offshore Oil and Gas Leasing off the Coast of New Jersey in the 11<sup>th</sup> National Outer Continental Shelf Oil and Gas Leasing Program  
M: S: Vote: Schiff Franco Cabrera
  - 13 Authorizing Certain Appropriation Transfers  
M: S: Vote: Schiff Franco Cabrera
  - 14 Authorizing Amendment to the 2025 Municipal Budget to Account for Additional Funding from a donation for Public Access Contribution for NJDEP Project on Sunset Lake Waterway  
M: S: Vote: Schiff Franco Cabrera
  - 15 Authorizing Borough Engineer Work Order for Sanitary Sewer Improvements – NJ Infrastructure Bank Application (NJIB) – FY 2026 Clean Water Application – Park Boulevard – Phase I Engineering Design & Construction Phase Services at the NTE \$200,000  
M: S: Vote: Schiff Franco Cabrera
  - 16 Authorizing Amendment to the 2025 Municipal Budget to Account for Additional Funding from NJ Division of Highway Traffic Safety Mobilization for the 2025 Drive Sober or Get Pulled Over Holiday Enforcement Grant

7. **BILLS:** \_\_\_\_\_: Motion that all bills properly authorized, as submitted, be paid  
\_\_\_\_\_ : Second the motion  
Vote: S F C

8. **CORRESPONDENCE:**

9. **DISCUSSION:**

New Business:

**\*\*CHANGE OF MEETING FROM DEC. 17<sup>TH</sup> TO DEC. 18<sup>TH</sup> AT 9:30 AM**  
UEZ Update

- OLD BUSINESS:
- Box Truck Ordinance
  - 250<sup>th</sup> birthday committee
  - WC Municipal App
  - Historical museum - 2025
  - Traffic Calming
  - Back Beach Excavation
  - Dredging
  - NJ Avenue infrastructure pre-county
  - Washington / Seaview – beach outfalls and capacity
  - US ACE / NJ DEP Dune
  - Borough Hall Renovations
  - Fishing Pier
  - Trees on Atlantic Avenue

10. **PUBLIC COMMENTS: (FIVE MINUTES MAX)**

Commissioner Comments

**CLOSED SESSION:**  
Authorizing Executive / Closed in Accordance with the Provisions of the Open Public Meetings Act,  
Specifically NJSA 10:4-12 (B) with regard to (3) three item(s): Any matter involving terms / conditions of  
employment (assigning duties/departments for incoming GB); Any matter involving appointments (board  
appointments); Any matter involving employment (administrator)  
Motion: Second: Vote: S F C

11. **ADJOURNMENT: MOTION: SECOND: VOTE: S F C**